



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

**Board of Finance Minutes
Special Meeting
Wednesday, February 12, 2014
Town Hall - 7:00 P.M.**

MEMBERS PRESENT: Rob Tarlov, Rob Esteve, Art Shilosky, John Ringo, Thomas Kane and James McNair

OTHERS PRESENT: First Selectman Gregg Schuster, Selectman Stan Soby, Selectman Rosemary Coyle, Maggie Cosgrove, Jim Paggioli, Nancy Bray, John Chaponis, Don Kennedy and other citizens

1. CALL TO ORDER

Chairman Tarlov called the Wednesday, February 12, 2014 special meeting to order at 7:00 p.m.

2. APPROVAL OF MINUTES: Regular meeting – January 15, 2014

J. Ringo **MOTIONED** to approve the minutes of January 15, 2014 regular meeting with the exception of needing a corrected copy of the fire department presentation. **SECONDED** by A. Shilosky. All members present voted in favor, **MOTION CARRIED.**

3. CITIZENS COMMENTS

Jane Smith spoke on behalf of Arthur Liverant regarding Jack's Chevrolet property as a possible location for the Senior Center and stated there would be a lot of advantages to the location.

4. AUDIT PRESENTATION

a. Fund Balance Discussion

The auditor presented the audit that was completed for fiscal year 2012-2013.

5. BOS OPERATIONS COMMITTEES: Work done with members of BOF and the Bacon Trustees

Chairman Tarlov asked what was the thought on the motion that was made at a previous Board of Selectman meeting to place \$16,000 on the Senior Center. First Selectman Schuster stated there was a situation where Bacon Academy Board of Trustees was in deficit and that was to cover the operational deficit. Discussion continued. First Selectman stated this was only a place holder. Chairman Tarlov stated he is concern this provides a little relief but does not solve the real problem and is concerned the process is not moving. Chairman Tarlov suggested a joint meeting to discuss this issue. First Selectman Schuster stated he will place this item on the next Board of Selectman agenda for discussion.

6. DEPARTMENT REPORTS

a. Finance Department

i. Quarterly Health Account Report

M. Cosgrove presented the quarterly health account report on a month by month basis.

b. Treasurer

None

c. Tax Collector

None

RECEIVED
COLCHESTER, CT
2014 FEB 19 PM 2:47
JANICE A. BRAY
TOWN CLERK
Nancy Bray

7. FIRST SELECTMAN'S REPORT

a. Transfer Requests

J. Ringo **MOTIONED** to approve the budget transfers of \$1,800 from "Town Clerk Regular Salaries (11501-40101)," to \$1,800 "Office Supplies (11501-42301);" \$5,367 from "Town Clerk-Regular Salaries (11501-40101)," to \$4,661 "Assessor-Regular Salaries (11304-40101)," and \$766 "Assessor-FICA & Retirement (11304-41230);" \$500 from "Mileage, Training & Mtgs (43213)," \$75 "Professional Memberships (43258)," to \$575 "Copier (42233)." **SECONDED** by R. Esteve. All members present voted in favor, **MOTION CARRIED.**

b. First Selectman's Update

First Selectman Schuster stated the General Assembly has convened and the governor has put forth his proposal which should have little impact for Colchester and at the last Board of Selectman meeting a scope statement was approved for the building committee.

8. CORRESPONDENCE

None

9. LIAISONS: REPORTS

Art Shilosky reported the police department held a meeting to discuss the upcoming budget and the spare tire issue has been resolved. R. Esteve stated the Board of Education met to discuss the upcoming budget.

10. NEW BUSINESS

a. Security Upgrades

First Selectman stated they put the bid out and gave an overview of what the upgrades will include.

11. OLD BUSINESS

a. Review of process for additional appropriations, atypical expenditures, line item overages, transfer requests, intra year financial changes that will impact future budgets

Chairman Tarlov stated First Selectman Schuster put together a draft which went out to all board members. Discussion was had. First Selectman Schuster will try to place it on the agenda for the next Board of Selectman meeting for their review and discussion.

b. CIP PLAN, MAINTENANCE AND REPAIR PLAN

Chairman Tarlov stated that Ken and Jim will present the CIP plan at the March meeting.

c. Ambulance Incentive Program Review

Chairman Tarlov stated a meeting was held at the Fire Department that included J. McNair, Chief Cox and Don Lee regarding the ambulance incentive program. J. McNair and Chairman Tarlov stated they still have concerns regarding the program.

d. Discussion of 2014 Budget Process

Chairman Tarlov stated the budget process will begin on March 5, 2014 and he and J. McNair have been working on the budget survey. J. McNair will forward the survey to First Selectman Schuster for his review.

e. Town Staffing Presentation – follow-up

First Selectman Schuster will present at the next Board of Selectman meeting.

f. Discussion and Possible Action on future Elected Officials Compensation Process

None

12. CITIZENS COMMENTS

Brian Smith stated he believes that Jack's Chevrolet property is an eye sore in town and would be a good opportunity for the town to investigate putting a Community Center there or perhaps a project that will take that property reclaim it and improve the looks of the Merchant's Row area.

13. ADJOURNMENT

T. Kane MOTIONED to adjourn at 9:18 p.m. **SECONDED** by J. Ringo. All members present voted in favor, **MOTION CARRIED**.

Respectfully Submitted,

Gina Santos, Clerk